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Proximity Join

User guide on how to join a MTR from the Teams app

If you have a meeting scheduled that is not connected to a Neat device, you can join through Proximity Join.

Access the meeting through the Teams app either on your computer or mobile device.

Join a meeting from your computer

- 1. Select the meeting and click Join
- 2.On the 'Choose your video and audio options' screen, select Room Audio.
- 3. Click on the drop down menu that says 'Search for a Room'
- 4. Select nearby room, and the meeting will start on the selected device.





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Join a meeting from your mobile device

On a mobile device:

- 1. Select the meeting and click Join.
- 2. On the next screen, select More join options.
- 3. Select Join in a meeting room.
- 4. Select nearby room, and the meeting will start on the selected device.

